

CALL TO ORDER

The regularly scheduled meeting of the Historical Commission was held on Wednesday, March 5, 2025. Chairperson Flynn called the meeting to order at 9:00 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Frasier, Commissioner Zander, Commissioner Hayes

ABSENT: Commissioner Baur, Commissioner Walker, Commissioner Killackey

Other Attendance

PRESENT: Village Administrator Eric Guenther

PUBLIC COMMENTARY

Jeanne Steffens mentioned that history-related questions about Mundelein have appeared on the Facebook page "People of Mundelein". Some questions have been answered by other residents. Some have gone unanswered. Members agreed that anyone who knows the correct answer should feel free to respond.

PARK DISTRICT REPORT

No report.

MINUTES APPROVAL

Approval of the February 5, 2025 Historical Commission Meeting Minutes.

Motion to approve the Historical Commission Meeting Minutes for February 5, 2025.

RESULT: Passed [Yes 4, No 0, Abstained 0]

MOVER: Commissioner Barb Zander

SECONDER: Commissioner Jeffry Hayes

AYES: Michael Flynn, Wendy Frasier, Barb Zander, Jeffry Hayes

NAYS: None

ABSTAIN: None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Illinois Historical Society Award Application

No announcement yet from the Historical Society regarding our application.

Museum Survey

Chairman Flynn completed the sections for the commission and passed the survey on to the Park District for completion.

Newsletter Enrollment Drive

Chairman Flynn would like to increase enrollment to receive the MHC Newsletter.

Currently, there are 472 signed up, the goal is 1,200. A step-by-step sign-up guide has been prepared for use in the Village e-newsletter and MHC Facebook page. Shawn Killackey will post on MHC Facebook. Chairman Flynn will send emails to encourage enrollment.

MHC Calendar

The calendar was reviewed and updated. A revised calendar will be emailed to members.

Radio Play Special Event - June 11, 2025 at 2:00 PM

The event was discussed. The Library staff will coordinate with the Old Time Radio Theater. Show will last about 60 minutes. The show has not yet been finalized. Events will be promoted by the Library, Village, and MHC. There is no cost for the performers. No admission fee. Donations will be accepted.

MPRD Caboose Presentation - March 10, 2025

A presentation will be made to the MPRD Board at 7:00 PM on March 10, 2025, by Mike Flynn and Bob Ward. The purpose is to give the board a better understanding of the project through photographs and historic engineering blueprints.

Ivanhoe Cemetery Walk - September 27, 2025

The event was discussed. Approvals have been received from Ivanhoe Church and Kristan's Funeral Home. Potential characters were discussed. Chairman Flynn will email the tentative list to members. It was suggested that the format be changed to that used in Grayslake and Wauconda which both use a 2-show, large group format rather than a "shotgun-start" small-group format that we used in 2024. A portable sound system will be required. Grayslake and Wauconda will be contacted.

Annual Report

Chairman Flynn reviewed the annual report made to the Village Board on February 24, 2025.

Other

No other report.

MUSEUM OPERATIONS

Archiving

Commissioner Frasier completed a project to place all antique sheet music into plastic sleeves to better preserve the fragile documents. She also reported that the new Old #1 display has been completed, and the church display has been relocated.

Commissioner Zander reported that she is working with John Hynds to add some new Diamond Lake objects to the exhibit. This includes a large row-boat oar he recently found. This will be installed by the MPRD staff. All work should be completed by opening day.

Facility Maintenance

No report.

Collections - Accessioning / De-accessioning

Commissioner Zander presented a DVD video titled "Trains of Illinois" for consideration by the Collections Committee for accessioning.

Chairman Flynn reported that Commissioner Anne Walker has accessioned the Depot Moving Home Video, and it is in the museum. She has also selected the radio shows for March, April, and May.

Volunteer Hours

The total volunteer hours for February was 76 hours.

Museum Opening Day - March 14, 2025

Chairman Flynn will contact MPRD to schedule a "deep-cleaning" before March 15, 2025. Commissioner Frasier will update the Scavenger Hunt forms and update the Docent Handbook.

Fremont Library Display

Completed on March 2, 2025 by Commissioner Frasier and Commissioner Killackey.

Other

Commissioner Zander reported on a change needed to the 5-Names exhibit. She will work with the MPRD staff. The change is not urgent.

Ideas for loading the new digital frame were discussed. Commissioner Zander

suggested photos of the depot re-location project. She will select appropriate photos. Chairman Flynn suggested photos of historical Village postcards. Commissioner Frasier will look for postcards in the archives. Chairman Flynn will contact local collector Terry Schaul. The goal is to activate the frame as soon as possible.

NEW BUSINESS

Old # 1 Birthday Party - July 5, 2025

Motion to approve a music contract with Antioch Brass for \$800.

Details of the event were reviewed. MPRD will decorate the museum and provide a tent. Birthday cake and beverages will be served. The Fire Department Honor Guard has been contacted for the opening ceremony, but not confirmed yet. A Cub Scout Pack will also be invited to participate in the flag ceremony. Speakers to be determined. Antioch Brass Band selected for music.

RESULT:	Passed [Yes 4, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Barb Zander
AYES:	Michael Flynn, Wendy Frasier, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Museum Brochure

Motion to print 500 brochures for \$300.

Commissioner Frasier worked with Christa Lawrence of the MPRD to revise the brochure. She distributed a draft with updated information and pictures. The format and basic text have not changed.

RESULT:	Passed [Yes 4, No 0, Abstained 0]
MOVER:	Commissioner Jeffry Hayes
SECONDER:	Commissioner Barb Zander
AYES:	Michael Flynn, Wendy Frasier, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Fire Truck Show - August 9, 2025

This is an Old #1 Committee event at Tighthead Brewery. MHC is available to help is needed.

School Presentations

Commissioner Frasier will check with Diamond Lake Preschool about an August presentation. Chairman Flynn will check with Commissioner Killackey regarding a Fall presentation for District 79.

Other

No other report.

OLD BUSINESS

Digital Site Map

Commissioner Zander urged that this project be moved to the forefront. Chairman Flynn will send the commission a summary of what has been completed so far, and a list of possible sites. Next steps are to finalize the list, take photos and write-ups.

Story Corps

No report.

Laptop / Tablet

Commissioner Zander reported that the tablet is plugged in and ready to use. The primary purpose at this time is uploads for the digital frame and Story Corps App.

Other

No other report.

VILLAGE ADMINISTRATOR REPORT

Administrator Guenther reported on a possible funding source for the Caboose project he is working on. He reported that the Village is supportive of the renovation project.

Commissioner Zander provided Mr. Guenther with information on the computer program Past Perfect, which can be used for digitizing archival records. The project was briefly discussed.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting.

RESULT:	Passed [Yes 4, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Barb Zander
AYES:	Michael Flynn, Wendy Frasier, Barb Zander, Jeffry Hayes

NAYS:	None
ABSTAIN:	None

The meeting adjourned at 10:56 AM.

Mike Flynn, Chairman