

AGENDA

HISTORICAL COMMISSION MEETING

March 5, 2025 - 9:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PUBLIC COMMENTARY
- IV. PARK DISTRICT REPORT
- V. MINUTES APPROVAL
 - A. Approval of the February 5, 2025 Historical Commission Meeting Minutes.
Motion to approve the Historical Commission Meeting Minutes for February 5, 2025.
- VI. CHAIRMAN'S REPORT AND OTHER COMMUNICATION
 - A. Illinois Historical Society Award Application
 - B. Museum Survey
 - C. Newsletter Enrollment Drive
 - D. MHC Calendar
 - E. Radio Play Special Event - June 11, 2025 at 2:00 PM

F. MPRD Caboose Presentation - March 10, 2025

G. Ivanhoe Cemetery Walk - September 27, 2025

H. Annual Report

I. Other

VII. MUSEUM OPERATIONS

A. Archiving

B. Facility Maintenance

C. Collections - Accessioning / De-accessioning

Motion to accept the recommendations for accessioning and de-accessioning.

D. Volunteer Hours

E. Museum Opening Day - March 14, 2025

F. Fremont Library Display

G. Other

VIII. NEW BUSINESS

A. Old # 1 Birthday Party - July 5, 2025

Motion to approve a music contract.

B. Museum Brochure

C. Fire Truck Show - August 9, 2025

D. School Presentations

E. Other

IX. OLD BUSINESS

A. Digital Site Map

B. Story Corps

C. Laptop / Tablet

D. Other

X. VILLAGE ADMINISTRATOR REPORT

XI. ADJOURNMENT

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

This Historical Commission regular meeting of February 5, 2025, was called to order at 9:00 AM.

ATTENDANCE

Chairman Flynn took the roll call. It indicated as follows:

Commission Attendance

PRESENT: Chairman Flynn, Commissioner Baur, Commissioner Frasier, Commissioner Walker, Commissioner Killackey, Commissioner Zander, Commissioner Hayes

ABSENT:

Other Attendance

PRESENT: Jeanne Steffens, Ron Salski, and Eric Guenther

PUBLIC COMMENTARY

Ms. Steffens asked for Commission to use volunteers, like herself, to help set up the museum for the 2025 season. Commissioner Frasier said she will contact volunteers as needed.

PARK DISTRICT REPORT

Park District Director Ron Salski said that the laptop for the museum (HP Pro Book) will be installed at the end of this month.

Museum roof will be fixed and waterproofing the crawl space will be done this summer. Commissioner Frasier inquired if this will interrupt the museum hours of operation. Mr. Salski said that it should not.

Commissioner Frasier also asked about the removals of some radiators from museum as previously discussed. Mr. Salski will look in on that also.

Caboose roof replacement will be in the spring, then timeline will be made on remodeling inside. Commissioner Flynn will present blueprints on caboose interior to Park District Board soon.

Late March will be a meeting of Commissioner Zander and Park District on the planting for the museum.

Three concepts of the new Diamond Lake park/beach/playground will include Mundelein history. More updates later.

MINUTES APPROVAL

Approval of the January 8, 2025 Minutes

Commissioner Walker made two corrections to the January 3, 2025 meeting:

1. Computer is to be delivered in February, not January.
2. Description of accessioned old apron should be noted as “apron from Collins Lumber”.

Motion to approve Historical Commission Meeting Minutes from January 3, 2025.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Tom Baur
SECONDER:	Commissioner Shawn Killackey
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Shawn Killackey, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

CHAIRMAN'S REPORT AND OTHER COMMUNICATION

Illinois Historical Society Award Application

No word yet on application progress.

Museum Survey

Survey of Illinois Museums will be filled out from Commissioners Flynn and Killackey to be given to Ron Salski.

Newsletter Subscription Rate

Commissioner Flynn reported 472 people so far have signed up. Reports of the process are difficult through the Village website.

Commissioner Killackey posted about the newsletter subscription on FB and mentioned it at Coffee with the Mayor on Saturday.

Mundelein Historic Commission Calendar

Commissioner Flynn said updated version went out to Commission.

Talk of plans for an old car to use in the July 4th parade. Commissioner Hayes will check on a possible option.

Radio Play Special Event

Commissioner Flynn reported this event will be in June at the Fremont Library. We are requesting the 2nd or 3rd Wednesday in June. The room used there can hold 84 people. The commission just needs to promote it and be there.

Caboose Project

Caboose roof replacement will be in the spring, then timeline will be made on remodeling inside. Commissioner Flynn will present blueprints on caboose interior to Park District Board soon.

Laptop

Park District Director Ron Salski said that the laptop for the museum (HP Pro Book) will be installed at the end of this month.

Story Corps - Ray Family

Ann Richards from the Ray family sent Commissioner Flynn old photos of her family to donate to the museum.

Discussion was made of having her or someone in family tell their stories of Gordan Ray Sr.

Ginkgo Tree Research

Commissioner Flynn will contact Village regarding planting a new Ginkgo tree at the current Village Hall site.

Other

Commissioner Killackey donated items from the Old Village Hall Study Committee he was a part of to the museum.

Commissioner Flynn went over the annual report he'll be giving to the Village Board on February 24, 2025.

Commissioner Zander asked to have a place in the museum storage room to have the new tablet charging.

MUSEUM OPERATIONS

Archiving

Commissioner Frasier stated that she has been working on details for the Old #1 anniversary.

Commission Zander said the daughter of Mundelein's first fire chief brought in photos of fire truck #5 and others for the museum.

Facility Maintenance

Museum roof will be fixed and waterproofing the crawl space will be done this summer. Commissioner Frasier inquired if this will interrupt the museum hours of operation. Mr. Salski said that it should not.

Commissioner Frasier also asked about the removals of some radiators from museum as previously discussed. Mr. Salski will look in on that also.

Caboose roof replacement will be in the spring, then timeline will be made on remodeling inside. Commissioner Flynn will present blueprints on caboose interior to Park District Board soon.

Late March will be a meeting of Commissioner Zander and Park District on the planting for the museum.

Collections: Accessioning / De-accessioning

Motion to accept the following recommendations for Accessioning and De-accessioning.

Motion to accept the home movies of the depot moving in 1983.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Wendy Frasier
SECONDER:	Commissioner Tom Baur
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Shawn Killackey, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Volunteer Hours

Commissioner Killackey presented the following:

Volunteer hours were 71.

Museum Displays

Commissioner Zander reported updating and refreshing displays.

Old # 1 Birthday Party - July 5, 2025

Planning to have tents, food, beverages, and cake along with Old #1 at the museum for the anniversary event.

Ideas presented: barbershop quartet, horseshoe event, and inviting the original members of the Centennial Committee.

Other

No other reports.

NEW BUSINESS

Fremont Library Display

Commissioner Killackey will contact the library to arrange when he and Commissioner Frasier can set up the display for March.

Cemetery Walk 2025

Commissioner Flynn will contact Joyce Lee about being involved in this event planned for September.

Fire Truck Show - August 9, 2025

Will be organized by Old #1 Committee but Commissioner Flynn suggested having a Pop-Up Museum at this event

Other

Commissioner Killackey brought to the Commission's attention all the Mundelein-related artifacts on eBay. He donated a photo of Cardinal Mundelein that he bought off the website. Killackey suggested taking an amount every year from the Commission's budget to buy artifacts we don't have to add to the museum collection. Commissioner Flynn will ask Village about this and get back to him in order to proceed.

OLD BUSINESS

Digital Site Map

No report

New Museum Brochure

Need editing to brochure in time to be made for the March opening of the museum.
Commissioner Frasier will contact Christa Lawrence at the Park District.

Story Corps

No Report.

Other

No other reports.

VILLAGE ADMINISTRATOR REPORT

No report from Mr. Guenther.

Commissioner Flynn informed Mr. Guenther of the progress of finding info regarding the plaque of the Gingko tree.

Commissioner Zander asked Mr. Guenther about making searchable digitized inventory in a database to find items easier. Mr. Guenther said that is possible with barcodes. Will be discussed more.

ADJOURNMENT

Motion to Adjourn the Historical Commission Meeting. The meeting adjourned at 11:12 AM.

RESULT:	Passed [Yes 7, No 0, Abstained 0]
MOVER:	Commissioner Shawn Killackey
SECONDER:	Commissioner Anne Walker
AYES:	Michael Flynn, Tom Baur, Wendy Frasier, Anne Walker, Shawn Killackey, Barb Zander, Jeffry Hayes
NAYS:	None
ABSTAIN:	None

Mike Flynn, Chairman