AGENDA

MUNDELEIN COMMUNITY DAYS COMMISSION MEETING

February 20, 2025 - 8:00 AM
Village Hall - Room 101
300 Plaza Circle, Mundelein, IL 60060

I. CALL TO ORDER

II. ATTENDANCE

III. MINUTES APPROVAL

A. Approval of the January 16, 2025 Minutes

IV. PUBLIC COMMENTARY

V. 2025 MUNDELEIN DAYS PLANNING

A. Layout

B. Budget

C. Sponsorship

D. Fireworks

E. Parade

F. Carnival

G. Pageant

H. Music

I. Munch / Food Vendors

J. Beer Booth

K. Special Events

L. Comments

VI. CONCERTS IN THE PARK

VII. NEW BUSINESS

VIII. ADJOURNMENT

IX. NEXT MEETING - MARCH 20, 2025

The Village of Mundelein, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in this meeting, or who have questions about the accessibility of the meeting or facilities, to contact the ADA Coordinator at 847-949-3200 to allow the Village to arrange accommodations for those persons.

CALL TO ORDER

The regularly scheduled meeting of the Mundelein Community Days Commission was held on January 16, 2025. Chairperson Frasier called the meeting to order at 8:00 AM.

ATTENDANCE

Clerk Walsh took the roll call. It indicated as follows:

Board Attendance

PRESENT: Chairperson Frasier, Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom
ABSENT: None

Village Attendance

PRESENT: Village Liaison Kelsey Langeler, Commander Brian Kisselburg

MINUTES APPROVAL

Approval of the November 21, 2024 Minutes

Motion to Approve the Minutes from the November 21, 2024 Mundelein Community Days Commission meeting.

RESULT:	**Passed [Yes 6, No 0, Abstained 0]**
MOVER:	Commissioner Quaiyoom
SECONDER:	Commissioner Biegel
AYES:	Chairperson Frasier, Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom
NAYS:	None
ABSTAIN:	None

PUBLIC COMMENTARY

There was no public commentary.

2025 MUNDELEIN DAYS PLANNING

Layout

Liaison Langeler confirmed the location of sponsor/activity tent would be swapped for the kids' zone stage.

Budget

Commissioner Quaiyoom pointed out the budget number for music was incorrect. Liaison Langeler will adjust. The cost of the pageant website will be eliminated as the webpage will now be hosted on the Village's website.

Sponsorship

Commissioner Newby said the first email blast went out on December 18. The first solicitation letter will be sent out the first week of February. Liaison Langeler will open up the sponsorship webpage when the first donation is received. The Village's new software system should allow for receipt of electronic donations.

Fireworks

Liaison Langeler is waiting for a proposal from Mad Bomber. The proposal will include three years of pricing and an increase is expected.

Parade

Liaison Langeler is booking performers and will send the list of past performers to Commissioner Ditanto to review.

Carnival

There was no report.

Pageant

Miss Mundelein will not be available to attend the pageant this year. The Commission agreed to keep the date of the pageant the same and suggested having her a record a video message to play during the pageant. Liaison Langeler will pay the fees for the Lake County Pageant.

Music

Commissioner Quaiyoom said all bands are booked.

Munch / Food Vendors

There was no report.

Beer Booth

Liaison Langeler explained that Tonality reached out about selling their beer at the

event. There are logistical issues given Kloss is not their distributor. The Commission discussed the use of jockey box and potential setup concerns. Liaison Langeler will reach out to Tonality to discuss more in detail.

Special Events

The Commission reviewed the schedule of events and discussed potentially eliminating the horseshoe tournament due to low turnout. The Commission discussed other possible events.

Comments

The Commission discussed festival safety and the use of perimeter barriers. Liaison Langeler confirmed credit cards will be accepted for beer sales.

CONCERTS IN THE PARK

Commissioner Quaiyoom said there is one band left to book for the concerts. A port-o-potty may need to be rented for the season. Liaison Langeler will create the volunteer signup list for the next meeting.

NEW BUSINESS

ADJOURNMENT

Motion to adjourn the Mundelein Community Days Commission meeting. The meeting was adjourned at 8:46 AM.

RESULT:	**Passed [Yes 6, No 0, Abstained 0]**
MOVER:	Commissioner Ditanto
SECONDER:	Commissioner Quaiyoom
AYES:	Chairperson Frasier, Commissioner Biegel, Commissioner Ditanto, Commissioner Salski, Commissioner Newby, Commissioner Quaiyoom, Commissioner Frasier
NAYS:	None
ABSTAIN:	None

NEXT MEETING - February 20, 2025